

**50 Main Street – C#24-031  
Code Enforcement Timeline**

**Attachment 2**

DATE	NOTES	INITIALS
September 1, 2023	<p>Notice of Scheduled Public Hearing for the abandoned pole sign sent via certified mail to last known address (Sacramento).</p> <p>Letter came back “unclaimed.”</p>	K.H
September 26, 2023	<p>City Council adopted Resolution 9240 declaring the pole sign on site abandoned and a public nuisance, providing 90 days for its required removal.</p>	K.H
October 16, 2023	<p>First notice sent via Certified Mail to last known address in Sacramento.</p> <p>The notice informed property owner of Res. 9240 and the requirement to remove the pole sign. A copy of Resolution 9240 was attached.</p> <p>Staff provided 90 days from first notice:</p> <p>Deadline: January 14, 2024.</p>	K.H
January 8, 2024	<p>The first notice dated 10/16/23 was returned as “unclaimed.”</p> <p>The Development Services Department (DSD) became aware of a change of address [Pleasant Valley Rd].</p> <p>As such the DSD extended the deadline from 1/14/24 to <u>April 14, 2024</u>.</p> <p>The Notice addressed the requirement to remove the pole sign and was re-sent via certified mail to new address and via email.</p>	K.H
January 9, 2024	<p>Notice and Res 9240 sent via email to property owner.</p> <p>Email on file: [Ryannutting11@gmail.com].</p>	K.H
January 17, 2024	<p>DSD informed of different mailing address [PO Box, Diamond Springs].</p> <p>Third notice sent via certified mail with Res. 9240 and deadline extended to <u>April 16, 2024</u>.</p>	K.H
January 18, 2024	<p>Notice posted on property 50 Main St.</p>	G.H
April 22, 2024	<p>Despite the above-mentioned attempts to contact the property owner, no contact was made by the property owner, and no other indication of abatement was received.</p> <p>Staff confirmed that the violation [pole sign] remains on site.</p> <p>The 1<sup>st</sup> Notice of Administrative Violation was sent via certified mail. [PO Box, Diamond Springs]</p> <p>Total fines levied: \$100.</p>	I.R

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	<p>[Deadline to comply or establish an approved correction schedule: May 6, 2024.]</p> <p><i>*DSD received the Return Receipt on May 3, 2024.</i></p>	
May 6, 2024	<p>No contact was made by the property owner, and no other indication of abatement was received. The violation remains on site.</p> <p>The 2<sup>nd</sup> Notice of Administrative Violation was sent via certified mail to the property owner. The second notice levied an additional \$200.</p> <p>Total fines levied: \$300.</p> <p>[Deadline to comply or establish an approved correction schedule: May 20, 2024.]</p> <p><i>*The letter was returned as “unclaimed.”</i></p>	I.R
May 21, 2024	<p>No contact was made by the property owner, and no other indication of abatement was received. The violation remains on site.</p> <p>The 3<sup>rd</sup> Notice of Administrative Violation was sent via certified mail to the property owner. The third notice levied an additional \$500.</p> <p>Total fines levied: \$800.</p> <p>[Deadline to comply or establish an approved correction schedule: June 05, 2024.]</p> <p><i>*Return Receipt signed by property owner on 6/7/24.</i></p>	I.R
July 16, 2024	<p>No contact or other indication of abatement. The violation remains on site.</p> <p>The 4<sup>th</sup> Notice of Administrative Violation was sent via certified mail to the property owner. The fourth notice levied an additional \$500.</p> <p>Total fines levied: \$1,300.</p> <p>[Deadline to comply or establish an approved correction schedule: July 30, 2024.]</p> <p><i>*Return Receipt received; Stamped 7/31/24.</i></p>	I.R
July 18, 2024	<p>Notice of Non-Compliance (NNC) filed with Recorder’s Office.</p>	I.R
October 7, 2024	<p>No contact or other indication of abatement. The violation remains on site.</p> <p>The 5<sup>th</sup> Notice of Administrative Violation was sent via certified mail to the property owner. The fifth notice levied an additional \$500.</p> <p>Total fines levied: \$1,800.</p>	I.R

	<p>[Deadline to comply or establish an approved correction schedule: October 21, 2024.]</p> <p><i>*Return Receipt signed by property owner on 10/17/24.</i></p>	
February 4, 2025	<p>No contact or other indication of abatement. The violation remains on site.</p> <p>The 6<sup>th</sup> Notice of Administrative Violation was sent via certified mail to the property owner. The sixth notice levied an additional \$500.</p> <p>Total fines levied: \$2,300.</p> <p>[Deadline to comply or establish an approved correction schedule: February 18, 2025.]</p> <p><i>*Return Receipt received; Stamped 2/14/25.</i></p>	I.R
February 14, 2025	<p>Received phone call and spoke with property owner, Mr. Nutting, to discuss administrative violations.</p> <p>He requested digital copies of all notices that have been sent thus far. PDF sent via email [ryannuttingtrust@gmail.com].</p> <p>Mr. Nutting inquired on the appeal process and deadline to do so. Per notice and code, appellant has 10 days from the date of the notice to appeal the fine [February 14, 2025].</p> <p>I explained that he could further discuss an extension with City Clerk. City Clerk allowed for additional time for appeal to be submitted by 2/19.</p>	I.R
February 19, 2025	<p>Appeal Form and payment submitted to Administration Department.</p>	I.R
February 28, 2025	<p>Unsuccessful attempt to reach Mr. Nutting via phone – Unable to leave VM as inbox was full. Sent email inviting property owner to meet with staff in attempt to reach resolution.</p>	I.R
March 3, 2025	<p>Received email with attachment of proposed compliance plan.</p>	I.R
March 4, 2025	<p>Mr. Nutting came into DSD and Administration Department to drop off physical copy with attachment of proposed compliance plan –</p>	I.R
March 5, 2025	<p>DSD received letter via certified mail of proposed compliance plan.</p>	I.R